

Forest Care Ltd

**CONFIDENTIAL APPLICATION FOR EMPLOYMENT**

*If you require this form to be resent to you so that you can fill it in more easily, or for it to be submitted in a different format, e.g. larger print, please let us know as soon as possible. This will in no way be detrimental to your application.*

**1. Application Form**

Position applied for

Available to take up  
employment

Salary required

£      pa

**2. Prepared to Work**

Full time     Part time     Shift work

**3. Personal Details**

First name

Last  
name

Address

Telephone  
numbers

Private

Work

Mobile

E-mail



6. Further Education and Training			
University/College	Type of course	Subjects	Qualification or class of degree

7. Occupational Qualifications	
College/Institute or other name	Qualification/Level

8. Membership of Professional Body	
Name	Level

9. Employment	
Present/last employer	<input type="text"/>
Address	<input type="text"/>

Job title	<input type="text"/>
Duties/responsibilities	<input type="text"/>
Reason for leaving	<input type="text"/>
Finishing pay	£      pa

Other most recent employer	<input type="text"/>
Address	<input type="text"/>
Duties/responsibilities	<input type="text"/>
Reason for leaving	<input type="text"/>
Finishing pay	£      pa

Other most recent employer	<input type="text"/>
Address	<input type="text"/>
Duties/responsibilities	<input type="text"/>
Reason for leaving	<input type="text"/>
Finishing pay	£      pa

**10. General**

Interests/hobbies (give details of pastimes, sports)

Voluntary work / Roles undertaken

Public duties (JP, local councillor, etc) undertaken

Have you ever been convicted of a criminal offence?

Yes  No

(Declaration subject to the Rehabilitation of Offenders Act 1974)

If yes, give details

If offered this position will you continue to work in any other capacity?

Yes  No

If yes, give details

### 11. Permission to Work in the UK

Are there any restrictions to your residence in the UK that might affect your right to take up employment in the UK?

Yes  No

If you are successful in your application would you require permission to work in the UK?

Yes  No

### 12. Community/Volunteer Experience

Name and address of organisation	Position/title	Duties

### 13. Personal Referees

Work reference — not members of your own family:-

Name

Address

Organisation

Occupation

Telephone number

E-mail address

Work, personal or educational:-

Name

Address

Organisation

Occupation

Telephone number

E-mail address

#### 14. Additional Personal Details

Applicants are requested to tick the relevant boxes below to enable us to monitor our equal opportunity policy. Monitoring is recommended by the Codes of Practice for the elimination of racial discrimination and for the elimination of discrimination on the grounds of sex and marital status. This information is used for no other purpose and will be treated as confidential.

White - British

White - Other

Mixed - White and Black Caribbean

Asian/Asian British - Indian

Asian/Asian British - Pakistani

Mixed - White and Asian

Black/Black British - African

Black/Black British - Other

Male

White - Irish

Mixed - White and Black African

Mixed - Other

Asian/Asian British - Bangladeshi

Chinese

Other Asian Background

Black/Black British - Caribbean

Other

Female

National Insurance number

## 5. Recruitment Policy

It is the organisation's policy to employ the best qualified personnel and provide equal opportunity for the advancement of employees including promotion and training and not to discriminate against any person because of race, colour, ethnic origin, national origin, sex, sexual orientation, religion or belief, pregnancy, trans-gender status, marital or civil partnership status, age or disability.

## 16. Declaration

I authorise the organisation to obtain references to support this application once an offer has been made and accepted and release the organisation and referees from any liability caused by giving and receiving information.

I confirm that the information given on this form is, to the best of my knowledge, true and complete. Any false statement will be sufficient cause for rejection or, if employed, dismissal.

Signature

Date